Application Form for Darwin Plus Main:

Round 13 - Stage 1

This Word version of the application form is for drafting purposes, and has been developed to help applicants collaborate on their applications. Word limits must be respected and will be strictly enforced in Flexi-Grant. Please ensure you check all content when transferring across.

NOTE THAT APPLICATIONS SUBMITTED ON THIS FORM WILL BE DEEMED INELIGIBLE. SUBMISSION MUST BE VIA FLEXI-GRANT – [**bcfs.flexigrant.com**](http://bcfs.flexigrant.com/)

Submit on [Flexi-Grant](https://bcfs.flexigrant.com/) by **22:59 GMT (23:59 BST) Monday 3rd June 2024**

Please read the guidance available on the [Darwin Plus website](https://darwinplus.org.uk/apply/) before completing this form.

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| --- | --- | --- |
| **Q1. Lead applicant contact details**  Notification of results will be to the lead applicant. |  | |
| **Q2. Lead Organisation**  This is the organisation that will administer the grant and coordinate the delivery of the project. |  | |
| **Q3. Project Leader**  Please name Project Leader if different from lead applicant |  | |
| **Q4. Project title (Max 10 words)** | | |
| **Q5a. Is this a resubmission of a previously unsuccessful application to Darwin Plus Main?**  **If yes, please ensure you respond to any previous feedback in your cover letter.** | | **Yes/No** |
| **Q5b. Year, stage and previous application number if known.** | |  |

# Q6. Summary of project

Please provide a brief non-technical summary of your project: the problem/need it is trying to address, its aims, and the key activities you plan on undertaking.

Successful Darwin Plus Main projects must demonstrate substantial measurable outcomes in **at least one of the themes** of Darwin Plus either by the end of the project’s implementation or via evidenced mechanisms for post-project delivery.

**Preference will be given to discrete projects implementing existing identified environmental solutions on the ground.**

The broad themes of Darwin Plus are:

* **Biodiversity:** improving and conserving biodiversity, and slowing or reversing biodiversity loss and degradation;
* **Climate change:** responding to, mitigating and adapting to climate change and its effects on the natural environment and local communities;
* **Environmental quality:** improving the condition and protection of the natural environment;
* **Capability and capacity building:** enhancing the capacity within UKOTs to support the environment in the short- and long-term.

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| (Max 80 words) |

# Q7. UKOT(s)

Which UK Overseas Territory(ies) will your project be working in? Please note Darwin Plus funding is only eligible for projects working within the UK Overseas Territories (UKOTs).

In addition to the UKOTs you have indicated, will your project directly benefit any other Territories or country(ies)? If so, list here.

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| --- | --- | --- | --- |
| Focus of work:  UKOTs |  | Other Territories/ country(ies) |  |

# Q8. Project dates

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| --- | --- | --- |
| **Start date:** | **End date:** | **Duration (e.g. 2 years, 3 months):** |

# Q9. Budget Summary

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| --- | --- | --- | --- | --- |
| Darwin Plus funding request  (Apr – Mar) | **2025/26**  **£** | **2026/27**  **£** | **2027/28**  **£** | **Total request**  **£** |
| **Q10. What matched funding arrangements are proposed? If none, please explain why.** (Max 100 words) | | | | |

# Q11. Problem the project is trying to address

Please describe the problem your project is trying to address in the UKOTs, relating to at least one of the four themes of Darwin Plus.

For example, what are the specific threats to the environment that the project will attempt to address? Why are they relevant, for whom? How did you identify the need for your project? Please **cite the evidence** you are using to support your assessment of the problem (references can be listed in your additional attached PDF document).

(Max 300 words)

# Q12. Environmental Conventions, Treaties and Agreements

Does your project support any international or national environmental conventions, treaties and agreements? If so, please list the specific agreements/objectives here. What key UKOT Government priorities and themes will it address? **You should also consider local, territory specific agreements and action plans here.**

Note: projects supporting more than one will not achieve a higher score.

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| (Max 150 words) |

# Q13. Methodology

Please summarise the evidence and activities you will use to achieve your intended Outcome and contribute towards your Impact.

**13a. How have you used evidence and lessons learnt from past and present activities** (carried out by project partners and others) **to give you confidence that you have designed an effective project? Please include reference to any ongoing or previous work within the same or related geographic/thematic area and detail how your project will build on or align with this.**

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| (Max 200 words) |

**13b. Please provide a description of what you are planning to do, and how activities will be delivered and managed.**

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| (Max 400 words) |

# Q14. Gender Equality and Social Inclusion (GESI)

All applicants must consider whether and how their project will contribute to promoting equality between persons of different gender and social characteristics. Please include reference to the GESI context in which your project seeks to work in. **Explain your understanding** of how individuals may be disadvantaged or excluded from equal participation within the context of your project, and **how you seek to address this**. You should consider how your project will **proactively contribute** **to ensuring individuals achieve equitable outcomes** and how you will ensure meaningful participation for all those engaged.

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| (Max 200 words) |

# Q15. Change Expected

Detail the expected change the project will deliver. You should identify what will change and who will benefit: **a)** in the **short-term** (i.e. during the life of the project) and **b)** in the **long-term** (after project has ended) and, if relevant, the **potential to scale** the approach.

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| (Max 300 words) |

# Q16. Pathway to change

Please outline your project’s expected pathway to change. This should be an overview of the overall project logic and outline **why and** **how** you expect your Outputs to contribute towards your overall Outcome and, in the longer term, your expected Impact.

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| (Max 200 words) |

# Q17. Logical Framework (logframe)

Darwin Plus projects will be required to monitor and report against their progress towards their Outputs and Outcome. This section sets out the expected Outputs and Outcome of your project, how you will measure progress against these and how we can verify this.

Refer to the Monitoring, Evaluation and Learning Guidance and the Standard Indicators Guidance when developing your logframe.

The **logframe template** (N.B. there is a different template for Stage 1 and Stage 2) should be downloaded from Flexi-Grant, completed and uploaded as a PDF within your Flexi-Grant application – **please do not edit the logframe template structure (other than adding additional Outputs if needed) as this may make your application ineligible**. In the application form, you are asked to **copy** the Impact, Outcome and Output statements - these should be identical to your uploaded logframe.

# Q18. Project Partners

Please list all the partners involved (including the Lead Organisation) and provide a summary of their roles.

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| --- | --- |
| **Lead Organisation name:** |  |
| **Is the Lead Organisation based in a UKOT where the project is working?** | Yes/No  If no, please explain why this project is led from outside the UKOT(s)  (Max 75 words) |
| **Other partners (name and country):** | (Max 75 words) |
| **Summary of roles and responsibilities of the partners in the project:** | (Max 150 words) |
| **If the OT government(s) are not a formal partner, what engagement have you had with the government in each eligible territory?** | (Max 150 words) |
| **Please confirm that all listed partners are aware of this application and have actively contributed to the development of the project.** | o |

# Q19. Support from OT Government

See Guidance Notes, Section 5.3

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| --- | --- |
| Letters of Support are not required at Stage 1. However, at Stage 1, projects should make every effort to engage with the OT Government and have, in principle, an agreement that the project will be supported at Stage 2. Please put an X in the box to confirm you have appropriately engaged with the relevant OT Government institution and that they are supportive of this proposal. |  |

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| If you have not marked the box above, please explain why not (Max 50 words) |

# Certification

I certify that, to the best of my knowledge and belief, the statements made in this application are true and the information provided is correct and that I have the authority to submit an application on behalf of my organisation.

**Name (block capitals):**

**Position in organisation:**

**Signed:**

**Dated:**

**If this section is incomplete the entire application will be rejected. You must provide a real (not typed) signature. You may include a PDF of the signature page for security reasons if you wish.**

**Please note:** The UK Government has committed to make £10 million available for Darwin Plus each year until March 2025. Future funding for Darwin Plus will be requested via the next Spending Review. Therefore, funding for new applications is not guaranteed, and results or start dates may also be delayed. Applicants must note and accept this risk before sending their proposals to Defra and manage any commitments associated with the proposal, accordingly.

# Checklist for submission

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|  | Check |
| I have **read the Guidance**, including the “Guidance Notes for Applicants”, “Monitoring Evaluation and Learning Guidance”, “Standard Indicator Guidance”, “Risk Guidance”, and “Finance Guidance”. |  |
| I have read, and can meet, the current **Terms and Conditions** for this fund. |  |
| I have provided **actual start and end dates** for the project. |  |
| I have provided a **summary** **budget based on UK government financial years** i.e. 1 April – 31 March and in GBP.  N.B.: we do not require the budget spreadsheet at this stage. |  |
| I have uploaded a **cover letter** with my application. |  |
| I have attached the **completed logframe** as a PDF using the template provided and using “Monitoring Evaluation and Learning Guidance” and “Standard Indicator Guidance”. |  |
| The application has been **signed by a suitably authorised individual** (clear electronic or scanned signatures are acceptable). |  |
| I have **checked the** [**Darwin Plus website**](https://darwinplus.org.uk/apply/) immediately prior to submission to ensure there are no late updates. |  |
| I have read and understood the **Privacy Notice** on the [Darwin Plus website](https://darwinplus.org.uk/apply/). |  |
| My additional supporting evidence is in line with the requested evidence, amounts to a maximum of 5 sides of A4, and is combined as a single PDF. |  |
| (If copying and pasting into Flexi-Grant) I have checked that all my responses have been successfully copied into the online application form. |  |
| Do not include letters of support or CVs with this application. |  |
| Ensure you submit this application on [Flexi-Grant](https://bcfs.flexigrant.com/). |  |

**Once you have completed the checklist above, please submit via the Flexi-Grant portal, not later than 22:59 GMT (23:59 BST) Monday 3rd June 2024**

# Data protection and use of personal data

Information supplied in the application form, including personal data, will be used by Defra as set out in the **Privacy Notice**, available from the [Forms and Guidance Portal](https://darwinplus.org.uk/apply/).

This **Privacy Notice must be provided to all individuals** whose personal data is supplied in the application form. Some information may be used when publicising Darwin Plus including project details (usually title, lead organisation, project leader, location, and total grant value).